

North Central Chapter of the Health Physics Society
Minutes of the Business Meeting
25 October 2013
Macalester College
St. Paul, MN

A copy of the meeting agenda can be found attached to these minutes.

The Business Meeting was called to order by President Gordon Tannahill at 12:48 PM.

The first order of business was review and approval of the minutes of the Spring Business Meeting. A motion from the floor was seconded to approve the minutes. The minutes were approved by voice vote.

David Paulu provided the Secretary/Treasurer's report (attached).

Gordon Tannahill provided the Affiliate's report prepared by Chris Kessler (attached).

Mike Lewandowski provided reports on the web site, radiation instrument kit, science teacher workshops, science teacher grant and science teacher award (attached). Mike recommended the Chapter consider attending a science teacher meeting in Minnesota or Iowa next year.

Gordon Tannahill recognized three new members: Kelly Daigle, Wendy Kennan and William White.

Gordon thanked John Bauhs and Alan Amundson for their service on the Executive Council and welcomed Victor Goretsky and Barb Hodge as newly elected Councilors. Gordon announced Mike Lewandowski as the incoming Secretary/Treasurer replacing David Paulu and Glenn Sturchio as the incoming President-elect replacing Gary Yarrow. Gordon welcomed all new officers.

The nominating committee to identify candidates for office for the 2014 spring election will be led by Gordon Tannahill. Gordon asked for volunteers to serve on the committee.

The Spring Meeting of the Chapter will be held on 11 April 2014 in Rochester, MN, as a joint meeting with the AAPM. Chapter members were encouraged to mark their calendars.

Victor commented on the success of the Madison meeting and expressed his appreciation for Mike Lewandowski's efforts as chair of the LAC. Mike Lewandowski presented the LAC report (attached) and expressed his appreciation for the tireless work done by the members of the LAC who are really responsible for the success of the meeting. Mike also recognized several chapter members who pitched in during the meeting to help fill in the gaps. Chuck Roessler recognized the efforts of Dawn Lewandowski in developing and leading the social program. Mike briefly ran down the highlights of the meeting, recognizing LAC members who were instrumental in each event. Mike summarized the expected profits that the Chapter will receive from the meeting and noted that the Lakeshore Technical College students will receive the profits from sales of the logo merchandise. Gary Yarrow reminded Mike that the Executive Council agreed to round up the profits for the students to an even \$1,000.

Gordon Tannahill asked for any new business from the floor. After hearing none Gordon provided his State of the Chapter address.

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President Tannahill remarked that the Chapter is doing well. Over the past year there were 11 new members and the Chapter's finances were increasing. Gordon noted that the Chapter successfully hosted the HPS Annual Meeting and that members pitched in to do great things. Gordon noted that it was a pleasure being president. He mentioned the need to reach out to the new members and get them involved, perhaps running for office. Gordon noted the need to continue to have great lectures at meetings. He welcomed Gary Yarrow as the incoming president and mentioned that he looks forward to Gary's tenure. Gordon closed his remarks by presenting incoming President Gary Yarrow with the Chapter's Charter.

In his first act as President of the North Central Chapter, Gary Yarrow presented outgoing President Gordon Tannahill with a plaque recognizing his service as president.

A motion was made and seconded to adjourn the Business Meeting. The motion carried by voice vote. The meeting was adjourned at 1:20 PM.

Respectfully submitted by Mike Lewandowski.



North Central Chapter, Health Physics Society
Secretary/Treasurer Report
October 24 & 25, 2013
Macalester College
St. Paul, MN

Chapter Membership

- 97 Full Members
- 22 Emeritus Members
- 10 Affiliates

Accounting

Expenses from spring 2013 to fall 2013

Date	Check	\$ amount paid out	Name
5/2/13	1624	\$472.40	Mike Lewandowski - Reimbursement
5/16/13	1625	\$700.00	UW Madison – Spring Meeting Expenses
6/13/13	1626	\$2198.25	Great Basin Graphics – Annual Meeting Shirts
7/1/13	1627	\$1502.09	Great Basin Graphics – Annual Meeting Shirts
8/20/13	1628	\$141.00	Great Basin Graphics – Annual Meeting Shirts
Total		\$5,013.74	

Income from spring 2013 to fall 2013

Date	Deposited Amt.	Description
4/30/13- 9/30/13	\$4.96	Interest
4/11/13	\$555.00	Dues Payments, Meeting Registration
5/2/13	\$450.00	Dues Payments, Meeting Registration
Total		\$1,009.96

Checking		
Beginning	\$13,676.64	4/1/2013
Expenses	\$5,013.74	
Deposits	\$1,009.96	
Ending	\$9,672.86	10/1/2013
Money Market		
Beginning	\$11,778.85	4/1/2012
Withdrawals	\$0.00	
Deposits	\$5.88	Interest
Ending	\$11,784.73	10/1/2013
Total Balance		\$21,457.59

Pending payments – Fall Meeting(\$650), Dues(\$80), 3M Donation(\$250.00), HPS Meeting Reimbursement (\$9,616.05)

Pending expenses – Fall Meeting(unknown), Pub Crawl Shirt re-order(\$325.77)



North Central Chapter

Affiliate Member Report October 25, 2013 Fall Technical Meeting

Chris Kessler, Affiliate Coordinator

The North Central Chapter of the Health Physics Society (NCCHPS) has 10 active affiliate members for calendar year 2013 to date generating \$250 in annual affiliate dues. A list of the current affiliates is at the bottom of this report. The NCCHPS web site reflects the current affiliate members.

Solicitation of affiliate member support for the fall 2013 technical meeting began in late August. E-mail contacts of all likely affiliate member sponsors were made. Follow-up telephone calls were made, as necessary, to members that did not respond to the e-mail solicitation.

Two affiliate members agreed to exhibit or sponsor the meeting:

- Mirion Technologies (Tom Chwierut) – Exhibitor
- Landauer, Inc. (Gary Beardman) – Exhibitor

A total of \$300 in exhibition/sponsor fees has been collected to defray the cost of the fall 2013 meeting.

2013 Affiliates

Company

Arrow-Tech, Inc.
Canberra Industries
DEQ Technical Sales
F&J Specialty Products, Inc.
HI-Q Environmental Company, Inc.
K & S Associates, Inc.
Landauer, Inc.
Mirion Technologies (Dosimetry Services)
S&G Enterprises, Inc.
Scientific Instrument Sales

Contact

Perry LaFountain
Andy McLain
Jeff Anspaugh
Frank Gavila
Marc Held
Peter Gordon
Gary Beardman
Tom Chwierut
Mark Griffith
Richard Love

North Central Chapter of the Health Physics Society
Report to the Executive Council

October 2013

Submitted by Mike Lewandowski

Web Site

Updates to the web site include affiliate and individual member lists and meeting information. No Executive Council or Business Meeting minutes since 2011 have been posted.

Radiation Instrument Kit

The kit continues to be used routinely. Uses and reservations since the last meeting are listed below.

August 2013	South Dakota State University, Brookings, SD (teacher training grant with Rob McTaggart)
November 2013	Deuel HS, Clear Lake, SD (fulfilled with HPS instrument kit)
November 2013	Century HS, Rochester, MN
December 2013	Boy Scout Workshop, West Allis, WI

No action is requested for the instrument kit.

Nuclear and Radiation Science Grant

No applications were received.

Science Teacher Meetings

No teacher meetings were attended. The Council should consider attending a meeting in Iowa or Minnesota.

- Minnesota Science Teacher Association Conference on Science Education, Feb. 21-22, 2014, Mankato, MN
- Iowa Council of Teachers of Mathematics and Iowa Academy of Science-Iowa Science Teaching Section Fall Conference, October 2014, location tbd
- Iowa Academy of Science Annual Meeting, April 11-12, 2014, Fort Dodge, IA

Science Teacher Workshops

No workshops were offered.

North Central Chapter of the Health Physics Society
Local Arrangements Committee Report
October 2013

Submitted by Mike Lewandowski

The meeting was a resounding success. There were 948 attendees making this an average sized meeting. Comments from attendees included:

- “This was a great meeting venue. I want to go back to Madison, WI.”
- “My wife and I had a very nice time at the HPS meeting and wanted to thank you for the tremendous effort that you volunteered to make it a such a nice event. We are still talking about the water, food, and friendly people—I think dancing to the big band at Olin Park was my favorite! Thanks again.”
- In an email from a Chapter member: “Sig Magnuson, a 20+ year member of HPS who heads the Icelandic Radiological Safety Authority, commented that the meeting in Madison was one of the best HPS meetings he has ever attended, and he seldom misses the HPS annual meetings. He was pleasantly surprised at the comfortable and pleasing venue ... He was quite complimentary of the Program Committee and the Local Arrangements Committee.”

The members of the LAC deserve the credit for their outstanding efforts.

Jan Braun	Cheryl Olson	Pete Wildenborg
Leola DeKock	Doug Poland	Ning Zhang
Audrey Evelan	Chuck Roessler	Dawn Lewandowski
Victor Goretsky	Cheryl Rogers	Mike Lewandowski
Chris Kessler	Paul Schmidt	Brian Crawford
Kimberly Knight-Wiegert	Gordon Tannahill	Dee Kaiser
Dan Miron	Rich Vetter	

Highlights of the meeting include:

Social tours led by Dawn Lewandowski

- Bike tour of Madison (Saturday before the meeting)
- Walking tour of Capital Square and State Street (Sunday before the meeting) Special thanks to John Haas and Cheryl Rogers for serving as tour guides.
- Monona Terrace and Overture Center
- Wisconsin Capitol and Historical Museum
- Dane County Farmers Market, Veterans Museum and Madison Museum of Contemporary Art

46 people went on the Monday – Wednesday tours.

5K run/2K walk led by Gordon Tannahill

Very well received with about 45 registrants and participants. Audrey Evelan, Ning Zhang and Martina Tannahill worked the event. Dan Miron and Paul Schmidt provided material assistance.

Technical Tours

30 people registered for tours of:

- the Kewaunee Nuclear Station organized and led by Cheryl Olson,
- the UW cyclotron research facility organized and led by Victor Goretsky and John Haas

North Central Chapter of the Health Physics Society
Local Arrangements Committee Report
October 2013

Barbeque by the Bay Night Out

86 people registered for this wonderful event with great food and exceptional entertainment. Thanks to Leola DeKock for organizing the band and Chris Kessler, Dawn Lewandowski, Cheryl Rogers and some of Cheryl's staff for setting up and cleaning up after the event.

Pub Crawl

This essentially sold out at 86 registrants, in part due to the extremely eye catching shirt design. Audrey Evelan was responsible for the design and working with the shirt vendor. Doug Poland was instrumental in setting up the venues and Cheryl Olson, Kimberly Knight and Gordon Tannahill helped Doug and Audrey guide the participants from pub to pub.

Logo Merchandise

We sold out of nearly everything and turned a bit of profit with shirt and hat sales thanks to Ning Zhang and the Lakeshore Technical College students for selling the products. The Executive Council agreed to give the profits to the LTC student branch of the HPS. Following the meeting a small run of pub crawl shirts was made and sold. Profits from these sales will also go to LTC.

Preliminary Accounting

Event	Income	Paid by HPS	Paid by NCCHPS	Total Expense	Due NCCHPS	Profit (Loss)
LAC expenses		\$ -	\$ 759.44	\$ 759.44	\$ -	\$ (759.44)
Night Out	\$ 4,434.00	\$ 3,875.80	\$ -	\$ 3,875.80	\$ 558.20	\$ 558.20
5K	\$ 900.00	\$ 314.03	\$ 398.85	\$ 712.88	\$ 585.97	\$ 187.12
Pub Crawl	\$ 1,845.00	\$ 370.79	\$ 912.62	\$ 1,283.41	\$ 1,474.21	\$ 561.59
Logo Merchandise	\$ 3,358.00	\$ 1.05	\$ 2,528.93	\$ 2,529.98	\$ 3,356.95	\$ 828.02
Monday Social Tour	\$ 275.00	\$ 201.94	\$ -	\$ 201.94	\$ 73.06	\$ 73.06
Tuesday Social Tour	\$ 335.00	\$ 223.92	\$ -	\$ 223.92	\$ 111.08	\$ 111.08
Wednesday Social Tour	\$ 300.00	\$ 231.17	\$ -	\$ 231.17	\$ 68.83	\$ 68.83
Cyclotron Tech Tour	\$ 285.00	\$ -	\$ -	\$ -	\$ 285.00	\$ 285.00
Kewaunee Tech Tour	\$ 170.00	\$ 63.87	\$ -	\$ 63.87	\$ 106.13	\$ 106.13
Reg. Comp. Program		\$ 34.65		\$ 34.65	\$ (34.65)	\$ (34.65)
Subtotals	\$ 11,902.00	\$ 5,317.22	\$ 4,599.84	\$ 9,917.06	\$ 6,584.78	\$ 1,984.94
Stipend					\$ 3,000.00	\$ 3,000.00
Post meeting shirts	\$ 460.00	\$ -	\$ 424.67	\$ 424.67		\$ 35.33
Totals	\$ 12,362.00	\$ 5,317.22	\$ 5,024.51	\$ 10,341.73	\$ 9,584.78	

The Chapter should receive a net income of approximately \$5,020 from the Madison meeting.



NCCHPS Business Meeting

MACALESTER
COLLEGE

Friday, October 25th
Macalester College
Room OR 250
Saint Paul, Minnesota



AGENDA

1	Call to Order
2	Welcome & Introductions
3	Review/Approve Spring 2013 Meeting Minutes
4	Secretary/Treasurer Report – David Paulu
5	Affiliates Report – Chris Kessler
6	Other Reports – Mike Lewandowski <ul style="list-style-type: none">o Websiteo Local Arrangements Committeeo Radiation Instrument Kito Nuclear and Radiation Science Granto Science Teacher Meetings & Workshops
7	New Member Applications
8	Next NCCHPS Election
9	Spring 2014 Meeting Location
10	Other Business
11	Adjourn